

IELTS TEST REPORT FORM (TRF) SERVICE REQUEST

The fee for sending one TRF to any one receiving organisation via DHL services is **MWK 50 000.00** Please pay by cash deposited into our bank account, you can ask for the details from our offices.

Once the fee has been paid please fill in your details below and submit to the British Council, in order for the Examinations Services Team to send your TRF. Please take note that this service is only available for TRFs that are not older than 2 years since the date of issue or of you taking the IELTS test.

Please complete this form and either e-mail, or post together with your proof of payment.

E-mail: **info@britishcouncil.org.mw** OR Courier **British Council**

Lilongwe, British High Commission Building, P.O Box 30222 Capital
City Lilongwe 3, Malawi

Please do not supply Postal addresses as DHL will not deliver any parcels to postal address.

1. Most recent test details ____/____/____ 2. Candidate Number _____
(Day/month/year)

3. Title ____ (Dr/Mr/Mrs/Miss/Ms) 4. Name _____

5. Centre Name _____

6. Address: Please provide physical address only. Ensure the correct address is given this is the address where you want us to send your results to either a college/University/Institution.

Name of Person/Department: _____

Name of College/University/Organisation: _____

Address: _____

Your contact details: We will send your TRF within 2 days of receipt of all documents i.e. TRF service request form and proof of payment. The DHL waybill number will be given to you via email, phone or sms.

5. Tel. No (W) _____ Tel No (H) _____

6. Cell number: _____ Fax No. _____

7. E-mail _____

Signature _____ **Date** ____/____/____
(If you are e-mailing this form, just print your name here.)